

JUDICIAL DISTRICT OF MONTREAL

Calling of the roll of the practice division of the Superior Court of Québec in
Courtroom 2.17 (Family Division)

Directives concerning the calling of the roll

AS OF MARCH 15, 2021

The purpose of these directives is to prevent the parties from having to go to the courthouse by participating in the calling of the roll in accordance with the steps described below.

The calling of the roll takes place as follows:

III. the day before, by sending the **mandatory** form "[Instructions for applications for homologation or extension under sealed envelope](#)", to the address courpratique-217@justice.gouv.qc.ca **by 8:30 a.m. on the date of presentation, but never more than 24 hours in advance;**

IV. the day before, by sending the [Request for a hearing in family matters form](#),¹ **mandatory** for uncontested applications and **optional** for contested applications to the address cour-pratique-217@justice.gouv.qc.ca **between 8:00 a.m. and 12 :30 p.m. on the last working day before the date of presentation**

or

V. the same day, virtually, using Teams, in accordance with the [Instructions](#) issued for the virtual calling of the roll in Courtroom 2.17 (...) **if no form has been received or the special clerk has invited you to participate.**

THE SPECIAL CLERK HAS THE DISCRETION DURING THE VIRTUAL CALLING OF THE ROLL NOT TO HEAR ANY APPLICATION THAT COULD HAVE BEEN DEALT WITH BY SENDING THE MANDATORY FORM AND TO POSTPONE IT WITHOUT A SET DATE (SINE DIE).

¹ This form must be used both for matters within the judge's jurisdiction and for those within the special clerk's jurisdiction.